

Germantown Council #7449 Activity Advance and Report Form

Activity and Advance Information:			
Date of Request:		Activity Chairman:	
Date of the Activity:		Committee Members	
Name of the Activity:			
Advance Payable to:			

Advance Approvals:			
Grand Knight	Trustee:	Trustee:	Trustee:

Dates of First and Second Readings:			
First Reading:		Second Reading:	

Income Section

Type of Income	Description (As needed)	Amount Per Guest	Qty	Total Amount
Number of Paid Guests				\$ -
Number Guests at N/C		\$ -		\$ -
Other Amount (describe)				\$ -
Sub-Total Income				\$ -
Bar Amount		\$ -		
Total Income:				\$ -

Expense Section

Type of Expense	Description (As needed)	Amount	Qty	Total Amount
Bar -		\$ -	1	\$ -
Food -		\$ -	1	\$ -
Raffle -		\$ -	1	\$ -
		\$ -	1	\$ -
		\$ -	1	\$ -
		\$ -	1	\$ -
		\$ -	1	\$ -
		\$ -	1	\$ -
		\$ -	1	\$ -
		\$ -	1	\$ -
Cleaning - Table Cloths		\$ -	1	\$ -
		\$ -	0	\$ -
		\$ -	0	\$ -
		\$ -	0	\$ -
		\$ -	0	\$ -
		\$ -	0	\$ -
Total Expense:				\$ -

Net Profit or (Loss):	\$ -
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Due back to Council #7449 (Financial Secretary):	\$ -
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Post Activity and upon form completion please make five copies and deliver to:
1-Activity Chairman, 2-Grand Knight, 3-Program Director, 4-Financial Secretary, 5-Treasurer